

Business Exchange Programme 2022-23 Information Session

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Assistant Dean (Undergraduate)
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Why Exchange?



HKUWW Exchange Programme VS Business Exchange Programme

	HKUWW	Business Exchange
Office	International Affairs Office (IAO) - Global Lounge	HKU Business School - Room 401, 4/F, K. K. Leung Building
Duration of exchange	1 semester or whole year	1 semester
Eligible students	Non-final year HKU students	Non-first and non-final year Business School students
Application period	Oct 20 - Dec 17, 2021 (Tentative) (main round)	Jan 3 - Jan 24, 2022 (<u>only one round</u> of recruitment)
Refundable deposit	HK\$2,000	HK\$2,000
Exchange scholarship available*	Yes	Yes

*All eligible participants (with a CGPA of 3.0 or above before the exchange semester) of exchange programmes (both university level and faculty level) will be automatically considered for the HKUWW Scholarship.

Business Exchange Partners (Asia Pacific)



Australia

- Monash University
- University of New South Wales
- University of Sydney



Singapore

- Nanyang Technological University
- National University of Singapore
- Singapore Management University



China

- Peking University *NEW*
- Xiamen University



South Korea

- Korea University Business School
- Seoul National University



Japan

- Kobe University



New Zealand

- University of Auckland

Business Exchange Partners (Europe)



Austria

- WU Vienna University of Economics and Business



Belgium

- KU Leuven



Denmark

- Aarhus University
- Copenhagen Business School



France

- EDHEC Business School – Lille/ Nice
- ESSEC
- Kedge Business School – Bordeaux/ Marseille
- Institut Mines-Telecom Business School
- Lille Catholic University (IESEG)
- University of Toulouse 1 Capitole



Finland

- Aalto University School of Business



Germany

- European Business School
- Frankfurt School of Finance and Management
- IUBH University of Applied Sciences (Bad Honnef)
- Munich Business School
- Ostbayerische Technische Hochschule Regensburg (OTHR)
- Pforzheim University
- School of International Business of Hochschule Bremen (HSB)
- Technische Universität München (TUM)
- The University of Tübingen
- WHU-Otto Beisheim School of Management
- University of Mannheim



Italy

- LUISS
- Università Commerciale Bocconi



Ireland

- UCD Quinn School of Business

Business Exchange Partners (Europe)



The Netherlands

- Erasmus School of Economics
- Rotterdam School of Management
- Maastricht University
- Tilburg University
- University of Amsterdam



Norway

- BI Norwegian School of Management



Spain

- ESADE Business School, Ramon Llull University
- IE University
- University of Navarra
- Universitat Pompeu Fabra



Sweden

- Lund University School of Economics and Management
- Stockholm School of Economics



United Kingdom

- City, University of London Business School (formerly Cass)
- King's College London
- Lancaster University
- University of Bath
- University of Edinburgh
- University of Exeter
- University of Kent
- University of Manchester
- University of Surrey
- University of York
- University of Warwick

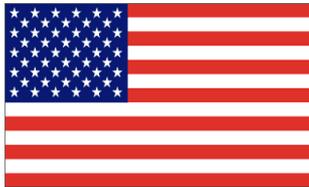
Business Exchange Partners (Northern America)



Canada

- McGill University
- Queen's University
- Simon Fraser University
- University of British Columbia
- University of Calgary
- University of Ottawa
- University of Toronto - Rotman Commerce
- University of Toronto - Scarborough Campus
- University of Western Ontario
- York University

Business Exchange Partners (Northern America)



USA

- Bentley University
- Florida International University
- Purdue University
- New York University
- Northeastern University
- University of California, Irvine
- University of Georgia
- University of Maryland
- University of North Carolina at Charlotte
- University of Southern California
- University of Washington

Special Notes (1)

Some partner institutions may apply course restrictions or selection criteria.

Examples:

King's College London

Students are required to have a CGPA of 3.3 in 4.0 scale (around 3.5 in 4.3 scale) at the time of application.

Rotterdam School of Management, Erasmus University

Special courses for exchange students will be offered in Spring only, e.g. International Business: the Dutch way.

Stern School of Business, New York University

Students can take a maximum of two finance courses and/or two economics courses per semester; one non-Stern course (pending approval/availability) per semester; no graduate level (MBA) courses.

Special Notes (2)

Course availability or lists vary from time to time.

Examples:

- **Tilburg University:** Restrictions or selection criteria may apply if students choose courses in Microeconomics, Macroeconomics, Econometrics, Finance, Accounting, Marketing, Information Management, Operations Research and Organisation & Strategy.
- For some double-degree students (e.g. BBA(Law)&LLB), students are unlikely allowed to take law courses if they join the Business Exchange Programme.

Special Notes (3)

The course offerings of different campuses of the university may be different.

Students cannot swap campuses of the university. You have to stay in the same campus throughout the whole exchange period. Examples:

- EDHEC Business School – Lille
- EDHEC Business School – Nice
- Lille campus: Business Management track
- Nice campus: Financial Economics track
- Students can only join either Lille or Nice campus. No swap of campuses during exchange is allowed.

Special Notes (4)

- Partner institutions may require students to go on exchange in specific semester(s) only.
- Some partner institutions have a different academic calendars from HKU's. Students are suggested to check the academic calendars of the institutions and avoid any timetabling clash with HKU academic calendar.

Examples:

- **Pforzheim University:** Fall semester spans from October to March. Students should only go in Spring to avoid any timetabling clash with HKU academic calendar.
- **Foster School of Business, University of Washington:** Students can only go in Fall semester due to their trimester academic calendar.

For detailed information, students MUST research on the fact sheets provided on the School's website or those on exchange partners' official websites.

Eligibility

- Non-first and non-final year full-time HKU Business School UG students in 2022-23
- Students are required to meet the English proficiency requirements and academic requirements prescribed by the host institutions

Selection Criteria

Academic Performance (<i>as of 2021-22, <u>first semester</u></i>)[<i>Note 1</i>]	60%
Extra-curricular activities (<i>e.g. community service, university/faculty societies/ associations/ hall activities, competitions</i>)[<i>Note 2</i>]	30%
Essay	10%
	100%

Note 1: As mentioned by Vice-President and Pro-Vice-Chancellor (Teaching and Learning), students without solid SGPA data may place themselves at a significant disadvantage for academic exchange

Note 2: Internship and work experiences do NOT count towards extra-curricular activities

English Proficiency Requirements

- Students are required to submit the TOEFL/ IELTS result slip with the Business Exchange application.
- You should refer to the host institutions' websites and factsheets and check if you fulfill the language requirements specified.

English Proficiency Requirements

Examples of language requirement (for reference only):

Country	Institution	Language Requirement (for reference only)
U.K.	University of Manchester	<ul style="list-style-type: none"> ➤ IELTS: 6.5 overall (with a minimum of 6 in each component) ➤ TOEFL(iBT): 90 overall (with no less than 20 in any individual component)
U.K.	University of Exeter	<ul style="list-style-type: none"> ➤ IELTS: 6.5 overall (with minimum scores of 6.0 in the writing section and no less than 5.5 in any other section) ➤ TOEFL(iBT): 90 with minimum scores of 21 for writing, 21 for listening, 22 for reading and 23 for speaking
U.S.	University of Maryland	<ul style="list-style-type: none"> ➤ TOEFL(iBT): 90 with minimum sectional scores of 22 ➤ IELTS: 6.5 overall (with a minimum of 6.5 in each component)
U.S.	University of Georgia	<ul style="list-style-type: none"> ➤ TOEFL: 550 (paper) 214 (CBT) 80 (iBT) ➤ IELTS: 6.5
Australia	University of Sydney	<ul style="list-style-type: none"> ➤ TOEFL(iBT): 85 overall + minimum 19 in writing + minimum 17 in reading, speaking, and listening ➤ IELTS: 6.5 overall (with a minimum of 6.0 in each component)

** Please refer to the host institutions' websites and factsheets for details of the requirements**

English Proficiency Requirements

- If you have not taken IELTS/ TOEFL, please take the test as early as possible.
- If you cannot obtain the IELTS/ TOEFL result by the application deadline, please send the result slip to us via email once available.
- If your IELTS/ TOEFL result has expired, please submit the expired result along with your application. But expired result is **only acceptable for internal assessment**, i.e. for placement by School Office. Students should re-take the test after the exchange placement is confirmed.
- Please note that a valid IELTS/ TOEFL result is usually required for application to the host institutions. Students should also check if they fulfill the language requirements specified by the host institutions. Host institutions have the right to reject your application even under School's nomination if you do not meet their application requirements (including language proficiency and academic performance).

Application Guidelines

- HKU Business School students can **only apply for ONE exchange programme**, i.e., either HKUWW or Business Exchange programme. In the event that students apply for both Programmes, your Business Exchange application will be considered void.
- Business Exchange Programme: ONE-semester Exchange
- Late and incomplete applications shall **NOT** be accepted and processed

Differences between Exchange Programmes

	HKUWW	Business Exchange
(i) Exchange partner list	IAO's website https://intlaffairs.hku.hk/attachment/upload/files/HKUWW2223_Institution_list_20211019.pdf	School website https://ug.hkubs.hku.hk/exchange-partner
(ii) Both HKUWW and Business Exchange Partners with earmarked quota on HKUWW Programme 2022/23 Institution List (e.g. University of Exeter in UK)	Students may not be able to take business courses nor to be admitted to their business schools.	Students are able to be admitted to their business schools and to take business-related courses.

*** Students are encouraged to study the guidelines, websites, fact sheets carefully.**

Differences between Exchange Programmes

https://intlaffairs.hku.hk/attachment/upload/files/HKUWW2223_Institution_list_20211019.pdf

Institution Code	Destination	Institution	Total No. of Spots (Full Year)	Total No. of Spots (Semester)	Application Competitive ness	Earmarked Spots (Semester)										Courses or Programmes Restrictions (For reference only)	
						Archit ecture	Arts	FBE	Dentis try	Educat ion	Engin ering	Law	Medici ne	Scienc e	Social Scienc es		
EXTU11834	Sweden	Goteborg University	-	8	*	-	-	-	-	-	-	-	-	-	-	-	
EXTU11236	Sweden	Lund University	1	4	***	-	-	N/A	-	-	-	-	-	-	-	-	
EXTU11207	Sweden	Stockholm University	-	8	**	-	-	-	-	-	-	-	-	-	-	-	
EXTU11426	Sweden	Uppsala University	-	8	***	-	-	-	-	-	-	-	-	-	-	-	
EXTU10724	Switzerland	Geneva University	-	4	***	-	-	-	-	-	-	-	-	-	-	-	
EXTU11898	Switzerland	Lausanne (University of)	-	7	***	-	-	-	-	-	-	-	-	-	-	-	Most courses are taught in French. At Bachelor level, several courses are taught in English at the Faculty of Business and Economics, School of Biology.
EXTU12147	Switzerland	Universität St. Gallen	-	6	*	-	-	-	-	-	-	-	-	-	-	-	Offer Business Administration, Economics, Law, International Affairs courses only
EXTU12042	Switzerland	Zurich (University of)	-	6	***	-	-	-	-	-	-	-	-	-	-	-	Most courses at Bachelor level are taught in German. Some courses at Faculty of Law and the Faculty of Business, Economics and Informatics are taught in English.
EXTU10323	Taiwan	National Taiwan University, Taipei	-	4	***	-	-	-	-	-	-	-	-	-	-	-	
EXTU10242	Taiwan	National Tsing Hua University	-	6	**	-	-	-	-	-	-	-	-	-	-	-	
EXTU12797	Thailand	Mahidol University International College	-	2	*	-	-	-	-	-	-	-	-	-	-	-	
EXTU11428	Thailand	Thammasat University	-	2	*	-	-	-	-	-	-	-	-	-	-	-	
EXTU12487	Turkey	Koc University	-	2	*	-	-	-	-	-	-	-	-	-	-	-	
EXTU12669	Turkey	Sabanci University	-	2	*	-	-	-	-	-	-	-	-	-	-	-	
EXTU10186	U.K.	Aberdeen (University of)	-	8	**	-	-	-	-	-	-	-	-	-	-	-	
EXTU11298	U.K.	Birmingham (University of)	-	16	***	1	2	3	1	1	2	1	3	1	1		
EXTU11333	U.K.	Bristol (University of)	-	10	***	1	1	1	1	1	1	1 [#]	1	1	1	1	# Allow non-law courses only
EXTU11628	U.K.	Cardiff University	-	10	***	1	1	1	1	1	1	1	1	1	1	1	
EXTU10499	U.K.	Durham (University of)	6	-	***	-	-	-	-	-	-	-	-	-	-	-	
EXTU10501	U.K.	East Anglia (University of)	-	6	**	-	-	-	-	-	-	-	-	-	-	-	
EXTU10411	U.K.	Essex (University of)	-	10	**	1	1	1	1	1	1	1	1	1	1	1	
EXTU10412	U.K.	Exeter (University of)	-	20	**	1	2	3	1	1	2	1	3	2	1		

Differences between Exchange Programmes

	HKUWW	Business Exchange
<p>(iii) Both HKUWW and Business exchange partners without earmarked quota on HKUWW Programme 2022/23 Institution List e.g. Nanyang Technological University, National University of Singapore</p>	<ul style="list-style-type: none"> - Please apply for Business Exchange Programme instead of HKUWW Exchange Programme. - HKUWW shall NOT allocate any places to HKU Business School students if there are NO earmarked quotas for these shared exchange partners. 	<p><<Please do not select these types of institutions in HKUWW applications>></p>

Differences between Exchange Programmes

Institution Code	Destination	Institution	Total No. of Spots (Full Year)	Total No. of Spots (Semester)	Application Competitiveness	Earmarked Spots (Semester)										Courses or Programmes Restrictions (For reference only)
						Architecture	Arts	FBE	Dentistry	Education	Engineering	Law	Medicine	Science	Social Sciences	
EXTU10203	Netherlands	Amsterdam (University of)	-	16	***	1	2	N/A	1	1	2	1	3	1	1	
EXTU11285	Netherlands	Groningen (University of)	-	8	***	-	-	-	-	-	-	-	-	-	-	Only courses available from Faculty of Arts, Faculty of Economics and Business, & Faculty of Behavioural and Social Sciences
EXTU12524	Netherlands	Maastricht University	-	8	**	-	-	N/A	-	-	-	-	-	-	-	Only Faculty of Arts and Social Sciences at Maastricht is open to exchange students; No psychology courses available
EXTU11772	Netherlands	Utrecht University	-	8	***	-	-	-	-	-	-	-	-	-	-	
EXTU10169	New Zealand	Auckland (University of)	-	6	***	-	-	-	-	-	-	-	-	-	-	Medicine, Veterinary Medicine courses programmes or courses not available for exchange students
EXTU10957	New Zealand	Canterbury (University of)	-	4	**	-	-	-	-	-	-	-	-	-	-	
EXTU10080	New Zealand	Otago (University of)	-	6	**	-	-	-	-	-	-	-	-	-	-	
EXTU10144	Norway	Bergen (University of)	-	4	**	-	-	-	-	-	-	-	-	-	-	
EXTU10078	Norway	Oslo (University of)	-	4	***	-	-	-	-	-	-	-	-	-	-	
EXTU12548	Russia	Far Eastern Federal University	-	4	*	-	-	-	-	-	-	-	-	-	-	
EXTU12620	Russia	MGIMO University	-	2	**	-	-	-	-	-	-	-	-	-	-	
EXTU12671	Russia	National Research University Higher School of Economics	-	4	**	-	-	-	-	-	-	-	-	-	-	
EXTU10311	Singapore	Nanyang Technological University	-	14	***	1	1	N/A	1	1	1	1	1	N/A	1	Computer Science and Engineering is not available.
EXTU10246	Singapore	National University of Singapore	-	14	***	1	1	N/A	1	1	1	N/A	1	1	1	Architecture courses are not available.
EXTU12253	South Africa	Stellenbosch University	-	1	*	-	-	-	-	-	-	-	-	-	-	
EXTU12604	Spain	Alicante (University of)	-	1	*	-	-	-	-	-	-	-	-	-	-	
EXTU11743	Spain	Navarra (University of)	-	6	**	-	-	-	-	-	-	-	-	-	-	
EXTU11670	Spain	Nebrija University	-	2	*	-	-	-	-	-	-	-	-	-	-	



Before you apply...

- Conduct research on your preferred host institutions
 - e.g. their Factsheet, academic calendar, the courses they offer, etc.
- Seek advice from your tutor(s) and instructor(s) and discuss your study plan with your family
- To consider:
 - Academic matters
 - Non-academic matters, e.g. life in a foreign country, social connections, cultural differences



STUDY ABROAD

Academic Matters

Whether or not your preferred courses can be transferred back towards your HKU degree curriculum to fulfill graduation requirement

Study plan during and after exchange

Students on exchange via different exchange programmes

- Should apply for leave of absence & credit transfer via the HKU Business School Office before you go on exchange
- Note: Year 4 and Year 5 BBA(Law)&LLB students should apply for leave of absence & credit transfer via the Faculty of Law

Credit Transfer Policy

- Students shall take a **FULL** course load stipulated by the host institution.
Examples:
 - University of Edinburgh – 3-4 courses per semester
 - Bentley University – 5 courses per semester
 - University of Manchester – 6 courses per semester
- Credit overload or underload during exchange is **NOT** advised, except under special circumstances in which School Office approval is required.

Credit Transfer Policy

- Credit transfer is considered on the basis of:
 - **course content equivalence**
 - **total learning time** involved in a particular course (i.e., hours include both in-class and outside classroom learning activities)
- The normal study load of a **6-credit course: 120 hours – 180 hours of learning activities.**
- For European Institutions: **1 ECTS credit = 1 HKU credit**

Credit Transfer Policy

- 1 semester of **full time study load** at host institution = 1 full semester's credit at HKU
- Students taking a full course load abroad will be awarded a full course load of HKU credits, i.e., 30 credits per semester.

Credit Transfer Policy

- The transferred credits should be **rounded to the nearest multiple of 6**.
- If courses are relatively short, students can pair up two relevant courses, or more, for credit transfer into one HKU course.
- **Credit Transfer Database** (*prior successful cases for reference ONLY*): <https://www.fbe.hku.hk/exchange-ctdb/>
- Pre-departure briefing sessions will be organized for all outgoing exchange students prior to departure.

Requirements for Dean's Honours List

- Students joining **one-semester exchange** are eligible to be recommended to the Dean's Honours List provided that you fulfill the following conditions:
 - Achieved a **yearly GPA of 3.6** (excluding grades obtained during exchange)
 - **No failed courses** (including courses taken at HKU as well as during exchange)
 - **Studied in HKU for at least one regular semester during the year; and**
 - Completed **at least 24 credits** successfully in **each regular semester**
- Students joining a whole-year exchange are **NOT** eligible for being recommended onto the Dean's Honours List

Special Notes for 2022-23 Final Year Students

- Final year students in 2022-23 are **NOT** recommended to undertake exchange studies during their final semester of study as there are risks of graduation deferral.
- Final year students in 2022-23 are advised to apply for exchange in the first semester of their final year of study.

Non-academic Matters

- **Safety concerns** <Discuss with your parents and family!>
- **What you have to pay:**
 - The HKU tuition fees
 - Airfare
 - Accommodation
 - Health insurance and travel insurance
 - Books
 - Food
 - Local transportation/ traveling
 - Personal expenses
 - Other fees as required by the host institutions

Further Advices



1. Be realistic

- Some institutions are more competitive in terms of popularity and hence require better academic performance
- Students should put both “Preferred” and “Safer” choices in their application.
- Please refer to the table of host institutions with competitiveness as observed in past few years.

(This table serves as **REFERENCE ONLY** based on previous participants' preferences and academic performance.)

2. Research on host institutions

- The teaching schedule of partner schools, e.g., term dates, examination period, course load, etc.

**Do your best and keep up with your good academic performance
before you go on exchange!**

Competitiveness of Exchange Institutions

Business Exchange Programme 2022-23

Competitiveness/ Popularity of Exchange Institutions

Note:
(1) This list is compiled based on observation of past few years and shall be used for students' reference only.

The popularity pattern may be disrupted due to suspension of exchange in 2020-21 and 2021-22.

This list hence in no way implies the individual institution's popularity in 2020-21 and 2021-22.

(2) The institution list is tentative. A complete list of institutions will be ready in January 2022.

Country	Institution	Competitiveness	Tier No (Internal)
Canada	McGill University	Very competitive & popular	1
Canada	University of British Columbia	Very competitive & popular	1
Canada	University of Toronto, Rotman Commerce	Very competitive & popular	1
U.K.	King's College London	Very competitive & popular	1
U.K.	University of Manchester	Very competitive & popular	1
U.S.	New York University	Very competitive & popular	1
U.S.	University of Southern California	Very competitive & popular	1
Australia	Monash University	Highly competitive & popular	2
Australia	University of New South Wales	Highly competitive & popular	2
Australia	University of Sydney	Highly competitive & popular	2
Canada	Queen's University	Highly competitive & popular	2
Canada	Simon Fraser University	Highly competitive & popular	2
Canada	University of Toronto, Scarborough Campus	Highly competitive & popular	2
Denmark	Aarhus University	Highly competitive & popular	2
Denmark	Copenhagen Business School	Highly competitive & popular	2
Italy	Università Commerciale Bocconi	Highly competitive & popular	2
Korea	Korea University Business School	Highly competitive & popular	2
Singapore	Nanyang Technological University	Highly competitive & popular	2
Singapore	National University of Singapore	Highly competitive & popular	2
Singapore	Singapore Management University	Highly competitive & popular	2
Sweden	Lund University School of Economics and Management	Highly competitive & popular	2
Sweden	Stockholm School of Economics	Highly competitive & popular	2
The Netherlands	Erasmus School of Economics	Highly competitive & popular	2
The Netherlands	Maastricht University	Highly competitive & popular	2
The Netherlands	Rotterdam School of Management	Highly competitive & popular	2
The Netherlands	Tilburg University	Highly competitive & popular	2
The Netherlands	University of Amsterdam	Highly competitive & popular	2

Austria	WU Vienna University of Economics and Business	Relatively safe	3
Belgium	KU Leuven	Relatively safe	3
Canada	University of Calgary	Relatively safe	3
Canada	University of Ottawa	Relatively safe	3
Canada	University of Western Ontario	Relatively safe	3
Canada	York University	Relatively safe	3
Finland	Aalto University	Relatively safe	3
France	ESSEC	Relatively safe	3
Germany	European Business School	Relatively safe	3
Germany	Frankfurt School of Finance and Management	Relatively safe	3
Germany	Munich Business School	Relatively safe	3
Ireland	University College Dublin	Relatively safe	3
New Zealand	University of Auckland	Relatively safe	3
Norway	BI Norwegian School of Management	Relatively safe	3
Spain	ESADE Business School, Ramon Llull University	Relatively safe	3
Spain	Universitat Pompeu Fabra	Relatively safe	3
Spain	University of Navarra	Relatively safe	3
U.S.	Bentley University	Relatively safe	3
U.S.	Northeastern University	Relatively safe	3
U.S.	Purdue University	Relatively safe	3
U.S.	University of Georgia	Relatively safe	3
U.S.	University of Maryland	Relatively safe	3
China	Xiamen University	Safer	4
France	EDHEC Business School – Lille/ Nice	Safer	4
France	Institut Mines-Télécom Business School	Safer	4
France	Kedge Business School – Bordeaux/ Marseille	Safer	4
France	Lille Catholic University (IESEG)	Safer	4
France	University of Toulouse 1 Capitole	Safer	4
Germany	IUBH University of Applied Sciences (Bad Honnef)	Safer	4
Germany	Ostbayerische Technische Hochschule Regensburg (OTHR)	Safer	4
Germany	Pforzheim University	Safer	4
Germany	School of International Business of Hochschule Bremen (HSB)	Safer	4
Germany	Technische Universität München (TUM)	Safer	4
Germany	The University of Tuebingen	Safer	4
Germany	University of Mannheim	Safer	4
Germany	WHU - Otto Beisheim School of Management	Safer	4
Italy	LUISS	Safer	4
U.S.	Florida International University	Safer	4
U.S.	University of North Carolina at Charlotte	Safer	4
Japan	Kobe University (New: 2021-2022)	No reference	5
Korea	Seoul National University (New: 2021-2022)	No reference	5
Spain	IE Business School, IE University (New: 2021-2022)	No reference	5
China	Peking University (New: 2022-2023)	No reference	5

This list will be posted on the School website after the information session.

Enquiry Sessions

- To enhance your understanding of the Business Exchange Programme during the application period, enquiry sessions will be held on January 19 (Wed) and 21 (Fri), 2022. Details will be announced via email.
- Students are welcome to consult the administrators on various matters concerning the Business Exchange Programme.

Application Procedures

◆ Complete the application and upload the documents to the online application system by the **deadline of January 24, 2022 (Monday)**:

1. Eight (8) options according to priority

For example:

1. University of Manchester//
2. University of Warwick//
3. Aarhus University//
4. Stockholm School of Economics//
5. KU Leuven//
6. Institut Mines-Telecom Business School//
7. The University of Tuebingen//
8. Xiamen University

2. Records of extra-curricular activities

- E.g. community service, university societies/associations/hall activities, competitions

3. Exchange essay

- A one-page essay indicating your motivation for exchange, reasons for choosing the exchange institution/preferred country (your first choice) and how you will make the most of this exchange opportunity.

4. English proficiency (IELTS/TOEFL):

- Upload scanned copy to system
- Expired one is acceptable for internal assessment ONLY
- Most updated one is required for application to the host institution

5. Passport-sized photo

What's next

Jan 2022

- **Jan 3 – 24:** Application for Business Exchange Programme (Internal)
- **Jan 19 & 21:** Enquiry sessions

Early Mar 2022

- Release of placement results
- Acceptance of offer
- Payment of HK\$2,000 refundable deposit

*Mar-May or Aug-Oct 2022

(approximate timeline)

- Applications for host institution (External)
- Mar-May: 1st sem exchange
- Aug-Oct: 2nd sem exchange

**Note: Some host institutions do require students to submit exchange applications along with those on exchange in 1st semester. Please keep an eye on the emails for updates, should you receive our exchange offers.*

Business Exchange Programme Frequently Asked Questions

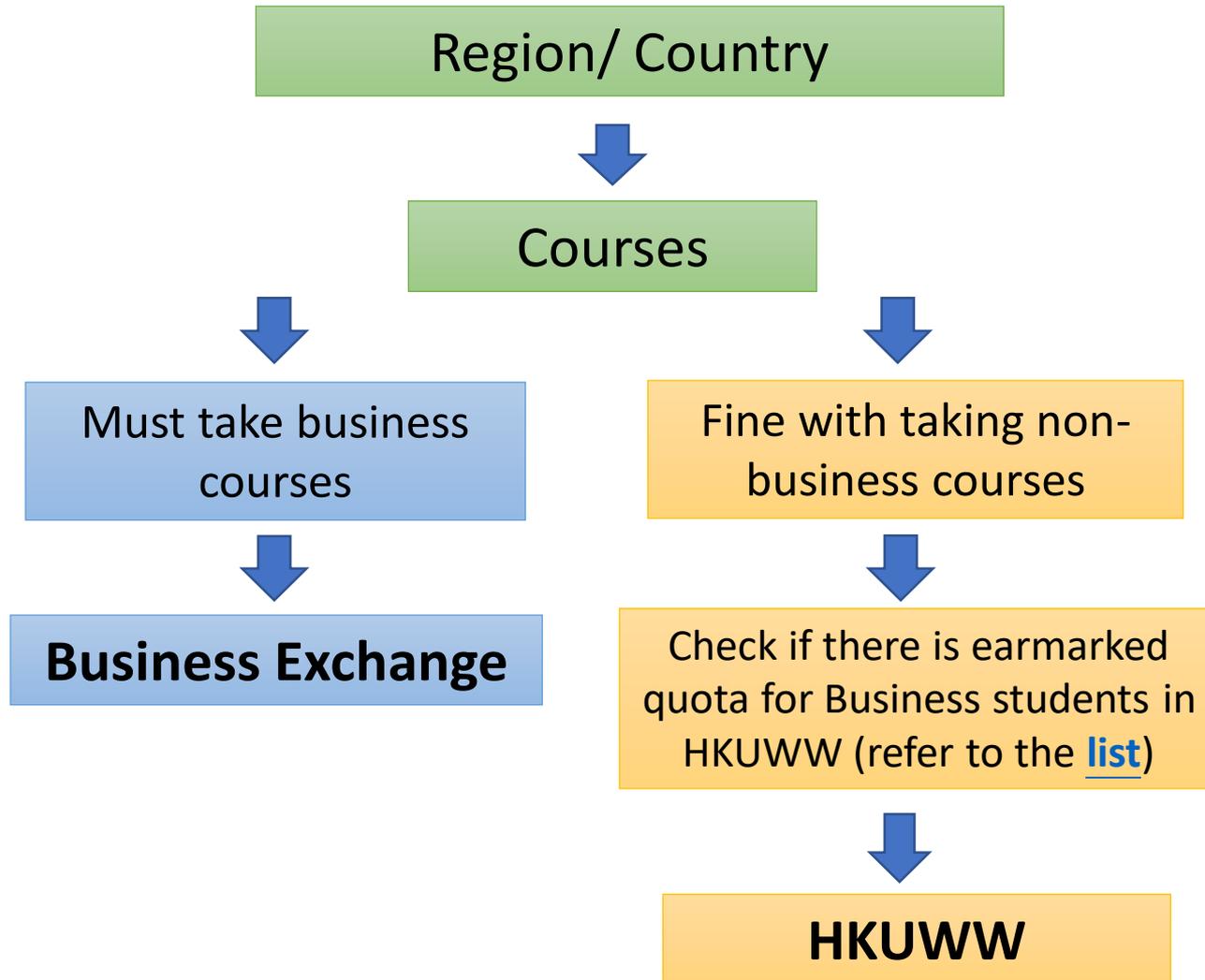
- Q: What should I prepare before applying for exchange?
A: Students should conduct research on their preferred host institutions (e.g. their academic performance and English proficiency requirements, academic calendar, the courses they offer, etc.), seek advices from academic advisees, and discuss your study plan with your family. You should also check if their academic calendar matches with your internship plan (if any); and prepare alternative study plan if the course(s) you wish to take is/are not offered.
- Q: Can I apply for both HKUWW and Business Exchange Programmes?
A: No, Business School students can only apply for ONE exchange programme, i.e., either HKUWW or Business Exchange Programme. In the event that students apply for both Programmes, your Business Exchange application will be considered void.
- Q: Can I go on exchange for more than once during my HKU study?
A: No, students can only go on exchange ONCE during their university life regardless of the exchange programmes (Business/ HKUWW/ Law).
- Q: Can I go on one-year exchange via Business Exchange Programme?
A: No, students can only go on one-semester exchange via Business Exchange Programme.
- Q: What is the selection criteria of Business Exchange Programme?
A: Applicants will be assessed based on their academic performance as of first semester of 2020-21 (60%), extra-curricular activities (30%) and essay (10%).
- Q: What are the language requirements for the application of Business Exchange Programme?
A: Students are required to submit the TOEFL/ IELTS result slip with the Business Exchange application. You should refer to the host institutions' websites and factsheets and check if you fulfill the language requirements specified.
1. If you have not taken IELTS/ TOEFL, please take the test as early as possible.
 2. If you cannot obtain the IELTS/ TOEFL result by the application deadline, please send the result slip to us via email once available.
 3. If your IELTS/ TOEFL result has expired, please submit the expired result along with your application. But expired result is only acceptable for internal assessment, i.e. for placement by the School Office. Students should re-take the test or refer to the host institution's arrangements after the exchange placement is confirmed.
 4. Please note that a valid IELTS/ TOEFL result is usually required for application to the host institutions.
 5. Host institutions have the right to reject your application even under School's nomination if you do not meet their application requirements (including language proficiency and academic performance).
- Q: Can I change the priority order after I submit the application?
A: No, students cannot change their priority order after they submit their applications. P. 1

Business Exchange Programme Frequently Asked Questions

- Q: What kind of activities are considered as extra-curricular activities?
A: Community service, university/society/association/hall activities, awards and competitions participated in recent two years.
- Q: Is internship considered as extra-curricular activities?
A: No, internship is NOT considered as extra-curricular activities.
- Q: What should I include in the essay?
A: You should write about your motivation for exchange, reasons for choosing the exchange institution/preferred country (your first choice) and how you will make the most of this exchange opportunity.
- Q: How many institutions can I select in my application? And how should I prioritise them?
A: You can have up to 8 choices for Business Exchange Programme. Students should prioritise the choices based on their academic performance, extra-curricular activities, preference of institutions/countries, study plan and/ or the competitiveness of institutions. As some institutions are more competitive in terms of popularity and hence a higher academic performance requirement, students should put both "Preferred" and "Safer" choices in their application. Please refer to the table of host institutions with competitiveness as observed in past few years. This table serves as REFERENCE ONLY based on previous participants' preferences and academic performance.
- Q: Is there any GPA reference for the host institutions?
A: As the GPA of students applying for the same institutions varies every year, the School does not provide any GPA reference so as to avoid any confusion among students.
- Q: Is there any scholarship available to support my exchange study via Business Exchange Programme?
A: Yes, all eligible participants (with a CGPA of 3.0 or above before the exchange semester) of exchange programmes (both Business and HKUWW) will be automatically considered for the HKUWW Scholarship. Students do NOT need to put in a separate application for exchange scholarships. Please note that this scholarship is a subsidy only and its purpose is not to support all your expenses overseas.
- Q: Can I meet with administrators to ask for advice?
A: The School will organise enquiry sessions during the application period. Students are welcome to consult the administrators on various matters concerning the Business Exchange Programme.
- Q: Whom should I contact if I have questions regarding Business Exchange Programme?
A: Please contact the UG Student Enrichment Team at fbe.ugenrichment@hku.hk P. 2



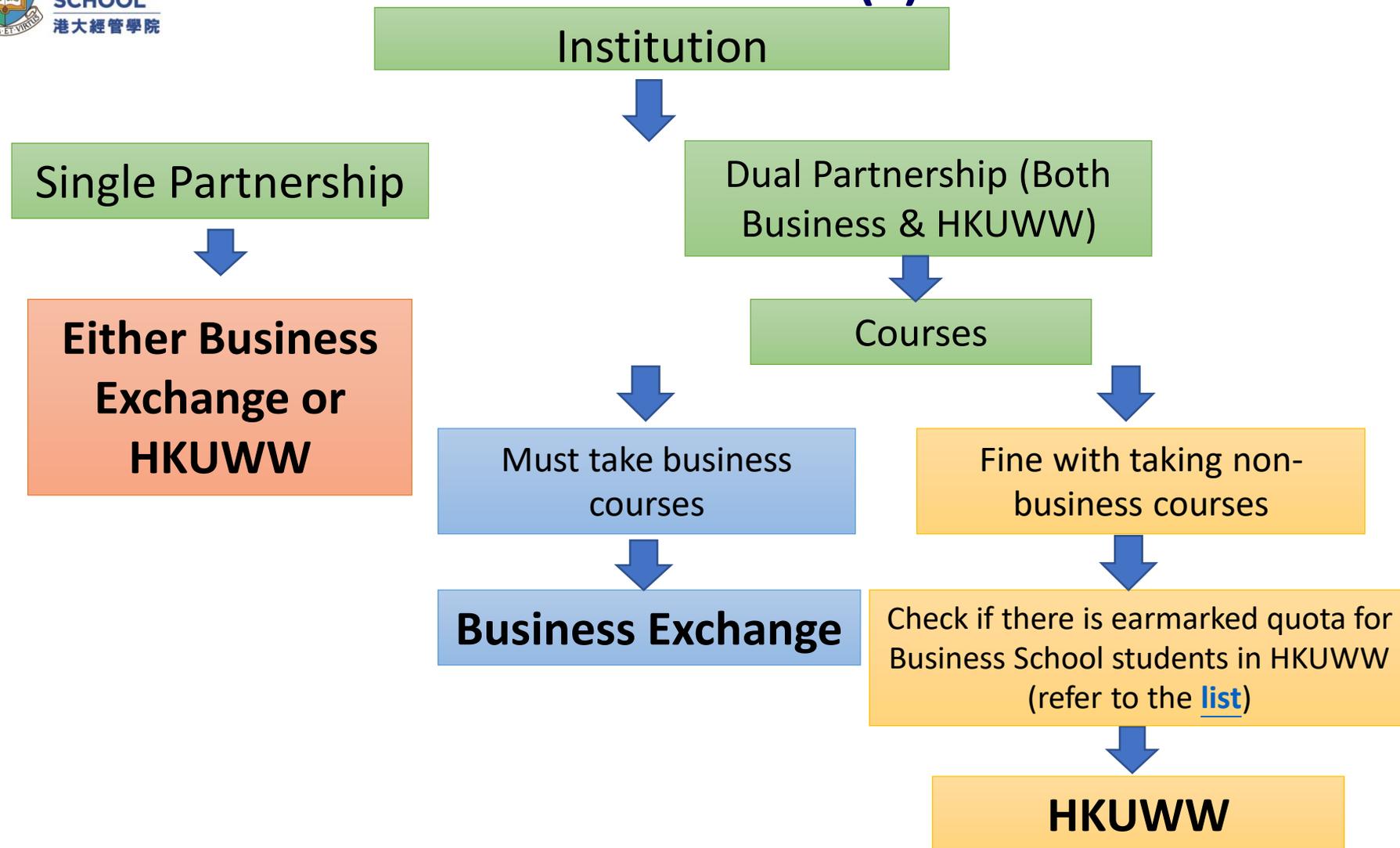
Decision Process (1)



Other considerations:

competitiveness & popularity of the individual institution/ exchange semester (e.g. for some of the Business Exchange partners, students are only allowed to go in either Fall or Spring)/ course restrictions/ etc.

Decision Process (2)



Other considerations:

competitiveness & popularity of the individual institution/ exchange semester (e.g. for some of the Business Exchange partners, students are only allowed to go in either Fall or Spring)/ course restrictions/ etc.

Host Institution Sharing

Schulich School of Business, York University (Canada)	https://www.youtube.com/watch?v=u4vVMKeEz0E
University of Auckland (New Zealand)	https://www.youtube.com/watch?v=wZ1SSZP3w0w
Institut Mines-Télécom Business School (France)	https://www.youtube.com/watch?v=OGAq40gm7Ns
LUISS (Italy)	https://www.youtube.com/watch?v=QQlvzLuK3dE
OTHR (Germany)	https://www.youtube.com/watch?v=YwbyYOaNyYM
WHU – Otto Beisheim School of Management (Germany)	https://www.youtube.com/watch?v=t6Sk_4EGCTk



