

COLLEGE OF MANAGEMENT, NATIONAL TAIWAN UNIVERSITY EXCHANGE PROGRAM FACT SHEET 2025-2026



GENERAL INFORMATION

MAILING ADDRESS Office of International Affairs

Room 903, Building I, College of Management, No. 85, Section 4, Roosevelt Road, National Taiwan

University, Taipei, 106, Taiwan

TELEPHONE/FAX +886 (0)2 3366 1030 / +886 (0)2 3366 5411

WEBSITE <u>www.management.ntu.edu.tw/en/ia</u>

EXCHANGE AFFAIRS EMAIL ntucomexchange@ntu.edu.tw

CONTACTS

DIRECTOR Prof. Bryan Jean

Tel: +886 (0)2 3366 1131 bryanjean@ntu.edu.tw

ASSOCIATE DIRECTOR Ms. Celia YANG

Tel: +886 (0)2 3366 1033 chiayang@ntu.edu.tw

SENIOR MANAGER Ms. Thera TU

Tel: +886 (0)2 3366 1032 theratu@ntu.edu.tw

MANAGER Ms. Cola SUNG

(OUTBOUND EXCHANGE AFFAIRS) Tel: +886 (0)2 3366 5410

hysung@ntu.edu.tw

MANAGER Ms. Patty LU

(INBOUND EXCHANGE AFFAIRS) Tel: +866 (0)2 3366 1484

pattylu376@ntu.edu.tw

MANAGER Ms. Estelle WU

(SHORT TERM PROGRAM) Tel: +886 (0)2 3366 1037

estellewu@ntu.edu.tw



NOMINATION PERIODS

NOMINATION PROCEDURE (FOR PARTNERS)

Via **CoM Online Nomination System**, a link will be provided at the start of the nomination period. The nomination deadline will also be announced in the email. Each nomination period will last about <u>30</u> days. We would be grateful if you could check with **CoM inbound exchange coordinator about the exchange slots** before March for the Fall semester or Full-year nominations or before September for the Spring semester nominations.

Full Year 2025-2026	Fall Semester 2025	Spring Semester 2026
March 17 th –April 11 th 2025	March 17 th –April 11 th 2025	September 22 nd – September 30 th
,	-	2025

APPLICATION PERIODS

APPLICATION PROCEDURE (FOR STUDENTS)

Via **CoM Online Application System**, a link will be sent through email to your student(s) directly after completing the online nomination.

Student(s) may also go to the **CoM Online Application** website listed below for the application:

https://ntucomexchange.ntu.edu.tw/incoming/incoming.student/login

*Students should hold a non-Taiwanese passport. Students of Taiwanese nationality alone are not eligible for the exchange program. Only students with dual citizenship, where one is of foreign origin, are eligible for the exchange program.

Full Year 2025-2026	Fall Semester 2025	Spring Semester 2026
March 17 th - April 30 th 2025	March 17 th - April 30 th 2025	September 22 nd -October 9 th
		2025

SEMESTER CALENDAR

FALL SEMESTER 2025

Suggested Arrival Period	Last week of August 2025
Exchange Student Orientation	Last week of August 2025
Semester Period	August – December 2025
Final Examination Period	Mid-December 2025

SPRING SEMESTER 2026

Suggested Arrival Period	First week of February 2026
Exchange Student Orientation	Second week of February 2026
Semester Period	February – June 2026
Final Examination Period	Early June 2026

More information:

https://management.ntu.edu.tw/ia/IncomingExchange/AcademicInformation/AcademicCalendar



ACADEMIC INFORMATION		
ACADEMIC LEVELS OFFERED	Undergraduate and Graduate	
LANGUAGE OF INSTRUCTION	Mandarin Chinese and English	
LANGUAGE REQUIREMENT	IELTS 5.5 or TOEFL 80 (iBT)	
COURSES	The list of courses will be available approximately one month	
	before the semester start date. Complete course lists and relevant	
	information will be provided to exchange students.	
	**Please note that there is no guarantee on course availability	
	and enrolment of the student's preferred courses.	
CREDIT SYSTEM	1 NTU credit = 1 contact hour per week over 16 weeks	
	1 NTU credit = 2 ECTS (for reference ONLY)	
	1 NTU credit = 1 credit hour (North American credit system)	
	At NTU, each course usually is worth 3 credits and meets 3 hours	
	per week over 16 weeks (one semester).	
COURSE LOAD	Undergraduate students are required to register for a minimum of	
	4 NTU credits and no more than 25 NTU credits per semester;	
	Graduate students are required to register for a minimum of 4	
	NTU credits and no more than 20 NTU credits per semester duri	
	their exchange periods at NTU.	
	Students are also advised to check with their home institutions'	
	requirements on course load while studying abroad.	
EXAMINATIONS	The performance assessment varies: written or take-home exams,	
	progress reports, oral presentations, group reports, and essays.	
	Exams are scheduled during the Final Examination Period,	
	typically held in December for Fall Semester or June for Spring	
	Semester. Under exceptional circumstances, when students	
	cannot stay until the end of the scheduled examination period,	
	students may inform the instructors at the beginning of the	
	semester and see if an alternative exam can be arranged. The	
	Office of International Affairs will not become involved in	
	individual instructors' decisions on such arrangements.	



GRADING SYSTEM

GRADING SYSTEM (FOR REFERENCE ONLY)

A = 4.0		A- = 3.7
B = 3.0		B- = 2.7
C = 2.0		C- = 1.7
	Lowest Pa	assing Grade
	Withdraw	ral
	Fail (insuf	ficient)
	Fail (insuf	ficient)
	No Credit	
	B = 3.0	B = 3.0 C = 2.0 Lowest Pa Withdraw Fail (insuf Fail (insuf

Graduate Level

B-	Lowest Passing Grade
Undergraduate Level	
C-	Lowest Passing Grade

TRANSCRIPTS

Grades will be awarded for every course in which a student is enrolled. At the end of the exchange period, one copy of the transcript of grades for each student will be mailed to the International Office of the home institution as soon as all of the grades are available, approximately 4 weeks following exams.

VISA INFORMATION

Once accepted into the **CoM Exchange Program**, exchange students will receive an official Letter of Acceptance issued by NTU. Exchange students must apply for a valid Visitor or Resident Visa* with the Letter of Acceptance from NTU in their country of residence BEFORE entering Taiwan. More visa information will be provided after issuing the official Letter of Acceptance from NTU.

* Not applicable to PRC (Chinese) Passport Holders

PRC (Chinese) Passport Holders must apply for an Exit and Entry Permit (入出境許可證) BEFORE entering Taiwan; more visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

https://management.ntu.edu.tw/ia/IncomingExchange/Pre-ArrivalInformation/visa

INSURANCE

Exchange students must show proof of accident/health insurance valid for the entire exchange period and upload it to the online exchange application. Exchange students are advised to purchase insurance in their home countries.



ACCOMMODATION

NTU Student Residences

We can't guarantee housing for all students. Please consider this information when applying to our exchange program.

Exchange students who are interested in staying at NTU Student Residences may apply. The price is between TWD 5,370-TWD8,210 per month.

Room Type	Fee (Subject to Change)	Description
Single Room	TWD 8,210 per month	Private bathroom
Double Room	TWD 5,370 per month	Private bathroom shared with two residents
Quadruple room	TWD 3,800 per month	4-person room, with a private bathroom

Off-Campus Accommodation

Exchange students who choose off-campus accommodations are responsible for finding their own housing.

ESTIMATED LIVING EXPENSES

Items	1 Semester / 5 Months
Accommodation (NTU Student Residence)	TWD 25,500 - 39,000
Textbooks / Stationery	TWD 6,000
Mandatory Campus Internet Access Fee	TWD 400
Food	TWD 60,000
Public Transportation	TWD 10,000
Recreation/ Entertainment / Miscellaneous	TWD 30,000
Total Estimated Costs	TWD 130,900 - 143,400

*USD1 = TWD 32.11 ; €1 = TWD 34.19 (September 2023)

- ♦ Accommodation rate is based on Single Room rate at NTU Prince House Student Residence.
- ♦ All students are required to pay the mandatory Campus Internet Access Fee every semester.
- Estimated food cost only applies to meals provided by on-campus cafeterias.

CHINESE LANGUAGE COURSE (For non-native Chinese speakers ONLY)

All exchange students are eligible to apply for a FREE Chinese language course during their exchange period at the College of Management, National Taiwan University.



ORIENTATION

The Exchange Student Orientation is **MANDATORY** for all exchange students. This session allows exchange students to meet with fellow exchange students to familiarize themselves with the NTU campus and with NTU's academic and administrative policies. Further general information on studying and living in Taiwan will also be provided at the orientation. The Orientation is usually held one week before the semester starts.

STUDENT SERVICES

Exchange students have full access to on-campus resources, including athletic facilities, computing services, library, restaurants, international student support, and student clubs/organizations.

BUDDY PROGRAM

The Buddy Program is a student volunteer program designed to support new international exchange students and promote intercultural understanding. It is coordinated and supported by the Office of International Affairs in the College of Management. Each exchange student will be assigned to a CoM Buddy who will give cultural guidance, information about life in Taiwan and at NTU, and other assistance if needed.

EXCHANGE PROGRAM FACT SHEET 2025-2026