

# UNDERGRADUATE EXCHANGE STUDENT FACT SHEET

## APPLICATION REQUIREMENTS

Students must be nominated by their home university to study on exchange at Bentley University. Though not required for acceptance, students are advised to have a minimum score of 80 on the online TOEFL test or 7 on the IELTS test to have the necessary English language skill to succeed in the program. A J-1 English Proficiency Attestation form is required for each student at the time of nomination.

## APPLICATION TO BENTLEY

After we receive the applicant's nomination form from their home university adviser, an email will be sent to the adviser outlining next steps.

## OTHER INFORMATION

Exchange period options are either one semester or one academic year.

Both undergraduate and graduate study levels are available.

The language of instruction is English.

Undergraduate course descriptions can be found on the Registrar's [website](#).

## Academic Departments

- Accounting
- Computer Information Systems
- Economics
- English and Media Studies
- Finance
- Global Studies
- History
- Information Design and Corporate Communication
- Law, Tax and Financial Planning
- Management
- Marketing
- Mathematical Sciences
- Modern Languages
- Natural and Applied Sciences
- Philosophy
- Sociology

Visit our [website](#) for details and information on academics, student life, campus life and other resources.

## APPLICATION DEADLINES

Fall Semester		MARCH <b>19</b>
Spring Semester		SEPTEMBER <b>30</b>

## ACADEMIC CALENDAR\*

### Fall 2024 Semester

<b>Arrival</b>	August 29, 2024
<b>Mandatory Orientation</b>	August 29 to September 3, 2024
<b>Labor Day</b>	September 2, 2024
<b>Classes Begin</b>	September 3, 2024
<b>October Break</b>	October 12 to 15, 2024
<b>Thanksgiving Break</b>	November 27 to 29, 2024
<b>Final Exams</b>	December 11 to 17, 2024

### Spring 2025 Semester

<b>Arrival</b>	January 17, 2025
<b>Mandatory Orientation</b>	January 17, 2025 to January 20, 2025
<b>Classes Begin</b>	January 21, 2025
<b>Spring Break</b>	March 10 to 14, 2025
<b>Patriots Day No Day Classes (Evening Classes Held)</b>	April 21, 2025
<b>Final Exams</b>	May 1 to 8, 2025

\*These dates are subject to change and final information will be sent to students in their acceptance packets. Students should not purchase flights or make other arrangements until they receive official semester dates.

## OPTIONAL WRITING COURSES FOR INTERNATIONAL STUDENTS

EXP 102 Expository Writing I: Critical Thinking and Writing  
EXP 202 Expository Writing II: Advanced Inquiry in Writing

## FULL-TIME WORKLOAD

A full-time workload is 12 credits per semester. Most courses are three credits each. The suggested workload per semester, typical of most Bentley students, is five courses at three credits each. Exchange students are required to take a minimum of four courses per semester; a maximum of six courses is allowed.

## COST OF PROGRAM

Full tuition waivers are granted for non-degree exchange students from partner universities. Students are required to pay fees for personal and living expenses, listed below.

## HEALTH INSURANCE

All exchange students are required to purchase the Bentley University student health insurance. Students receive information about their health insurance electronically in advance of their arrival, and are automatically enrolled in the program so that it is in effect when they arrive on campus.

## J-1 VISA DOCUMENTS

Upon acceptance, Bentley University issues a DS-2019 form for all exchange students, which is used to apply for a visa at the U.S. embassy in the student's home country.

## ACCOMMODATION

On-campus accommodations are guaranteed for all nominated exchange students. The Residential Center will do its best to place exchange students in the

accommodations of their choice. Most exchange students are placed in shared rooms; single-occupancy rooms are rarely available. Off-campus housing is an option, but Bentley does not provide assistance in finding off-campus housing; we recommend students live on campus to maximize engagement with local students. Bentley is approximately 12 miles from the city of Boston. We provide regular, free shuttle bus service (a 30-minute ride) to Harvard Square in Cambridge; the city of Boston lies just over the river from Cambridge and is easily accessible.

## FACILITIES

Exchange students have full access to all resources at Bentley. This includes the library, cafeterias, the Trading Room, the Computer Information Systems (CIS) Sandbox, the LEAF (Learning Lab for Economics, Accounting and Finance) lab, and other specialized facilities.

Bentley also provides a variety of athletic facilities including a pool, weight room, tennis courts and cardiovascular equipment.

## COURSE REGISTRATION

Applicants for the fall term register for courses online in late March-early April. Applicants for the spring term register for courses online in late October to early November. Bentley sends detailed registration instructions to students well in advance of the course registration period. Occasionally, students need to change or add courses upon arrival at Bentley. A drop/add period lasts throughout the first week of courses.

### 2024-2025 FEES (ESTIMATED)

Fee	Semester	Full-year
On-Campus Housing (undergraduate students only)	\$6,110	\$12,220*
Meal Plan (undergraduate students only)	\$3,960	\$7,920
Student Activities Fee	\$240	\$480
Health Insurance	\$995 (fall) or \$1,400 (spring)	\$2,500
Books (estimated)	\$600	\$1,200
Personal (estimated)	\$750	\$1,500

\*Based on room assignment

## EXAMS/GRADING

Grade Equivalent	Alphabetical Equivalent	Numerical Equivalent
4.0	A	95-100
3.7	A-	90-94
3.3	B+	87-89
3.0	B	83-86
2.7	B-	80-82
2.3	C+	77-79
2.0	C	73-76
1.7	C-	70-72
1.3	D+	67-69
1.0	D	63-66
0.7	D-	60-62
0	F	below 60

## CRONIN OFFICE OF INTERNATIONAL EDUCATION

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**BENTLEY UNIVERSITY**

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