Esade holds the selected “Triple Crown” accreditation: EQUIS, AACSB and the ASSOCIATION OF MBA’s. Esade is a member of the CEMS Alliance (CEMS) and the Partnership in International Management (PIM).

In addition, Esade is a Cervantes Institute – accredited institution.
ADMISSION REQUIREMENTS

Students must be nominated by the partner university.
Students should have completed at least one year of studies at the undergraduate level.

NOMINATION PROCESS

To be completed by the home university Exchange coordinators. Deadlines:
Fall term April 30th
Spring term September 30th

APPLICATION PROCESS

Documents must be provided by the student. Deadlines:
Fall term May 30th
Spring term October 15th

- Copy of Passport (or ID Card only for EU citizens)
- Proof of Health Insurance (indicating clearly the coverage for the full exchange period)
- Resume/ Curriculum Vitae
- Official Transcript from Home University
- Declarations and Commitment document

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Courses can only be added/dropped during the official registration or change round (add&drop period).

No changes will be admitted once those periods are over.

Students are kindly invited to check in advance with their home universities which courses can be mapped or not.

Esade requires students to be flexible when choosing courses since slots in specific courses cannot be guaranteed to any student.

However, if the student is allowed to take a lower amount of ECTS, we would need to receive a written approval of the Home University Exchange coordinator.

COURSE
REGISTRATION
To be completed online by Exchange students
Fall Term:
July 4th – July 7th
Spring Term:
Nov 14th – Nov 17th

CHANGE ROUND
(ADD&DROP PERIOD)
Fall term:
Aug. 28th – Aug. 30th
Spring Term:
Nov. 28th – Nov. 30th

COURSE WORKLOAD
Students from European universities
Min 27 ECTS – Max 33 ECTS
Students from Non-European universities
Min 23 ECTS – Max 33 ECTS

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FALL TERM 2023  
(August 28th to December 9th)

- August 28th – September 1st Orientation Program (Mandatory)
- August 28th – September 1st Spanish Intensive Course (optional)
- September 4th Beginning of Fall Term 2023
- December 9th Official End of Fall Term 2023
- December 23rd - January 7th Christmas Break

SPRING TERM 2024  
(January 13th to May 18th)

- January 13th (all day) Orientation Program (Mandatory)
- January 15th – January 26th Spanish Intensive Course (optional)
- January 15th Beginning of Spring Term 2024
- March 23rd – April 1st Easter Break
- May 18th Official End of Spring Term 2024
COURSE OFFER AND EXAMS

The Exchange Programme course offer will be shared with nominated students at a due time. Please refer to the syllabus of each subject, where the final assessment is clearly indicated. Exams take place during the last day of class for each course. *Attendance to class is mandatory for all courses.*

LANGUAGE OF INSTRUCTION

Courses are taught in **English** and in **Spanish**.

Students interested in taking courses taught in Spanish are highly recommend to have a B1 level in Spanish language, according to the Common European Framework for Reference of languages (CEFR). We reserve the right to ask the official certificates as a proof of Spanish knowledge.

**GRADING SCALE**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0,0 - 4,9</td>
<td>Failed</td>
</tr>
<tr>
<td>5,0 - 6,9</td>
<td>Passed</td>
</tr>
<tr>
<td>7,0 - 8,9</td>
<td>Distinction</td>
</tr>
<tr>
<td>9,0 – 10</td>
<td>Outstanding</td>
</tr>
</tbody>
</table>

*Non numeric grades:*

NP is Non-attended

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**FIELDS OF STUDY**

<table>
<thead>
<tr>
<th>Economics, Finance and Accounting</th>
<th>People Management and Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marketing</td>
<td>Society, Politics and Sustainability</td>
</tr>
<tr>
<td>Operations, Innovation and Data Science</td>
<td>Strategy and General Management</td>
</tr>
</tbody>
</table>

**SPANISH LANGUAGE COURSE**

Esade offers a **Spanish intensive** language course for all Exchange students who want to learn or improve their Spanish. The Spanish Intensive Course takes place during the first days of the exchange, and it grants 2 ECTS.

**Spanish extensive** language course (throughout the term) is also available, and it also grants 2 ECTS. In order to enroll to the Spanish extensive course, students must enroll to the intensive course.

**Available Spanish language levels**
(depending on registered students)

- Beginners
- Elemental
- Intermediate
- Intermediate+
- Advanced

A placement level test is required prior registration.
ENTRY VISA AND RESIDENCE PERMIT

EU citizens only need a Passport or national ID in order to enter Spain. Non-EU citizen will need a Student Visa. When you apply for a Student Visa (Visado de Estudiantes) you will be asked for the following documents:

- Passport (valid for at least 1 years from date of application)
- 2 Passport-size photos
- Proof of financial means
- Proof of medical/accident insurance to cover length of stay
- Letter of Acceptance from esade (includes an invitation to housing, which is accepted as proof of accommodation)
- Police clearance & medical certificate for exchange periods over 6 months.
- Other documentation, like proof of residence in consulate’s jurisdiction or proof of previous studies may be also be required depending on the consulate.

Students who will be staying for a single term will be issued a short-term student visa, which will be valid for the period of their studies. Students who will be staying for two terms will obtain a long-term student visa. The visa is valid for 90 days and allows the student to obtain the residence card (TIE) upon arrival.

Please check the International Student Handbook and with the nearest Spanish Embassy or Consulate in your home country for more detailed information.
HEALTH INSURANCE

Exchange participants must arrive with their own health insurance that covers all international incidents. More information about health insurance can be found in the International Student Handbook, which is available at the exchange website and shared with students when they have been nominated to come to ESADE.

ACCOMMODATION

Accommodation tips can also be found at the International Student Handbook.

COST OF LIVING

Approximate cost of living while coursing at esade:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees</td>
<td>waived</td>
</tr>
<tr>
<td>Accommodation</td>
<td></td>
</tr>
<tr>
<td>Off Campus (shared)</td>
<td>500-700€/month + utilities (100-200€)</td>
</tr>
<tr>
<td>On Campus</td>
<td>800€/month</td>
</tr>
<tr>
<td>Transportation</td>
<td>40€/month</td>
</tr>
<tr>
<td>Meals &amp; Groceries</td>
<td>250-400€/month</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>200-500€/month</td>
</tr>
</tbody>
</table>

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EXCHANGE PROGRAMME TEAM

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