Munich Business School (MBS)
Elsenheimerstrasse 61
80687 Munich, Germany
+49 89 54 76 78-224 or – 11

ERASMUS Code: D MUNCHEN12
CONTACT: international@munich-business-school.de
LINK: http://munich-business-school.de/international

EXCHANGE PROGRAMS@MBS
1. Undergraduate Exchange Semester (UES)
   for BACHELOR students in business-related programs
2. Graduate Exchange Semester (GES)
   for MASTER students in business-related programs

Requirements: GPA minimum (B average)/English proficiency
LINK: www.munich-business-school.de/international

APPLICATION DOCUMENTS
- Transcripts from current university in English
- Copy of valid passport
- TOEFL ibt: min. 83 points (UES) and 85 (GES)
- IELTS: 6.0 (UES) and 6.5 (GES)
- Passport-sized photo (jpeg)
- CV in English (GES only)

SEMESTER DATES – FALL 2023
September 4 – November 27
Examination phase: November 27 – December 22 at the latest
Mandatory Orientation: August 30 2023

HEALTH INSURANCE, VISA, HOUSING, COST OF LIVING etc.
Check for pre-arrival information such as visa, housing, health insurance; cost of living etc.,
MBS WEBSITE LINKS:
https://www.munich-business-school.de/mbs/international/downloads

QUESTIONS?
Contact our International Center via incoming@munich-business-school.de | +49 (0)89 547678-extension 224
**Munich Business School (MBS)**

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80687 Munich, Germany  
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ERASMUS Code: D MUNCHEN12  
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**SEMESTER DATES – FALL 2023**

September 4 – November 27  
Examination phase: November 27 – December 22 at the latest  
Mandatory Orientation: August 30 2023

**NOMINATION START**

Nomination fall semester: March 1–March 31 2023  
Nomination spring semester: Sept 15–Sept 30 2023

MBS will send nomination email to coordinators.  
CONTACT: incoming@munich-business-school.de

**APPLICATION DOCUMENTS**

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**INTERNATIONAL CENTER- STAFF**

Jelena Novkovski - Head of International Center  
CONTACT: international@munich-business-school.de  
Nathalie Klinser - Incoming Exchange Student Coordinator.  
CONTACT: incoming@munich-business-school.de  
Nicoletta Fabian - Outgoing Study Abroad Advisor (Americas, Asia)  
Lisa Schmidt-Reitwein - Outgoing Study Abroad Advisor (All other countries)  
CONTACT: outgoing@munich-business-school.de

**EXCHANGE PROGRAMS@MBS**

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**SEMESTER DATES - SPRING 2024**

January 17 – April 30  
Examination phase: May 2 – May 31 at the latest  
Mandatory Orientation: January 15 2024

**APPLICATION PERIODS**

Online application fall semester: April 1–May 1 2023  
Online application spring semester: Sept 15–October 31 2023

Nominated students will receive a link to online application.  
CONTACT: incoming@munich-business-school.de

**APPLICATION PROCESS**

- Home university nominates student  
- MBS confirms student and starts communication  
- Student completes online application & submits courses online  
- MBS issues acceptance and visa document  
- Student applies for visa arrangements travel etc.  
- Student arrives for orientation

**HEALTH INSURANCE, VISA, HOUSING etc.**

Pre-arrival information such as visa, housing, cost of living and health insurance etc. information, can be found online:  

MBS WEBSITE LINKS:  
https://www.munich-business-school.de/mbs/international/downloads

DO YOU REQUIRE A VISA?: https://www.auswaertiges-amt.de/en  
INSTAGRAM: https://www.instagram.com/munichbschool/

**QUESTIONS?**

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- Head of International Center: Jelena Novkovski: 224  
- Incoming Exchange Coordinator: Vikoria Ronyai: 11  
- Outgoing Study Abroad Advisor (Americas, Asia): Nicoletta Fabian: 274  
- Outgoing Study Abroad Advisor (all other): Lisa Schmidt-Reitwein: 284