2024/25 FACTSHEET MUNICH BUSINESS SCHOOL

EXCHANGE PROGRAM INFORMATION for students

Munich Business School (MBS)
Elsenheimerstrasse 61
80687 Munich, Germany
+49 89 54 76 78 - 11

ERASMUS Code: D MUNCHEN12
CONTACT: international@munich-business-school.de
LINK: http://munich-school.de/international

INTERNATIONAL CENTER - STAFF
Jelena Novkovski - Head of International Center
CONTACT: international@munich-business-school.de
Nicoletta Fabian - Outgoing Study Abroad Advisor (Americas, Asia)
Lisa Schmidt-Reitwein- Outgoing Study Abroad Advisor (All other countries)
CONTACT: outgoing@munich-business-school.de

EXCHANGE PROGRAMS@MBS
1. Undergraduate Exchange Semester (UES)
   for BACHELOR students in business-related programs
2. Graduate Exchange Semester (GES)
   for MASTER students in business-related programs

LINK: www.munich-business-school.de/international

APPLICATION DOCUMENTS
- Transcripts from current university in English
- Copy of valid passport
- TOEFL iBT: min. 83 points (UES) and 85 (GES)
- IELTS: 6.0 (UES) and 6.5 (GES)
- Passport-sized photo (jpeg)
- CV in English (GES only)

APPLICATION PERIODS
Online application Fall 2024 semester: March 1 - April 30 2024
Online application Spring 2025 semester: Sept 1 - October 15 2024
Nominated students will receive a link to the online application
CONTACT: incoming@munich-business-school.de

APPLICATION PROCESS
- Home university nominates student
- MBS confirms student and starts communication
- Student completes online application
- MBS issues acceptance and visa documents
- Student submits course selection online
- Student applies for visa and arrangements travel etc.
- Student arrives for orientation day

SEMIESTER DATES - FALL 2024
Lecture period: September 2 until November 22
Mandatory Orientation Day: August 28
UES Exam phase: integrated in lecture period
GES Exam phase: November 25 until December 20

HEALTH INSURANCE, VISA, HOUSING, COST OF LIVING etc.
Check for pre-arrival information such as visa, housing, health insurance; cost of living etc.,
MBS WEBSITE LINKS:
https://www.munich-business-school.de/mbs/international/downloads

DO YOU REQUIRE A VISA?: https://www.auswaertiges-amt.de/en
INSTAGRAM: https://www.instagram.com/munichbschool/

QUESTIONS?
Contact our International Center via incoming@munich-business-school.de | +49 (0)89 547678 232
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