

# FACT SHEET FOR EXCHANGE STUDENTS



## Learn more

➔ [www.fs.de/international-office](http://www.fs.de/international-office)

## University

**Name:** Frankfurt School of Finance & Management

**Location:** Frankfurt am Main, Germany

**About:** Frankfurt School of Finance & Management is a research-led business school accredited by AACSB, AMBA and EQUIS. Frankfurt School offers a wide variety of academic and educational programmes in finance, economics, management and data science. This includes bachelor's and master's degrees, various MBAs, a doctoral programme, executive education, study tours and international modules as well as summer schools.

The faculty's research explores prevalent topics in business, management, banking and finance. Frankfurt School experts also manage advisory and training projects in emerging markets and developing countries, especially those related to microfinance and renewable energy finance.

Frankfurt School is globally ranked 24th in the Financial Times (FT Ranking). The FT ranks Frankfurt School's Master in Management 29th worldwide and Master in Finance 27th worldwide in 2021.

### FS Departments:

- Finance
- Management
- Economics
- Philosophy & Law
- Accounting



## Academic calendar

	<b>Bachelor</b>	<b>Master</b>
<b>Winter semester 2025 – 2026</b>	<b>01.09.2025 – 31.01.2026</b>	<b>01.09.2025 – 31.01.2026</b>
Lectures begin .....	01.09.2025	01.09.2025
Examination period I .....	18. – 25.10.2025	20. – 25.10.2025
Lectures End .....	12.12.2025	13.12.2025
Examination period II .....	13. – 20.12.2025	15. – 20.12.2025
<b>Summer semester 2026</b>	<b>01.02. – 31.08.2026</b>	<b>01.02. – 31.08.2026</b>
Lectures begin .....	26.01.2026	12.01.2026
Examination period I .....	14. – 21.03.2026	16. – 21.03.2026
Lectures End .....	21.05.2026	22.05.2026
Examination period II .....	22. – 30.05.2026	23. – 30.05.2026

**Lectures and exams are Monday through Saturday.**

## Frankfurt

Ranked #7 in the world for quality of life, Frankfurt is a bustling international city filled with rising industry, swanky night life, and rich culture.

With one of Europe's largest airports located in its backyard, a central train station with connections to every major city in Europe, Frankfurt is the perfect location to not only experience Germany but Europe as a whole.

## Orientation

The International Office offers an "International Student Orientation" where students are provided with useful information concerning the study programmes, taken on a tour of Frankfurt School's campus, shown the Online Campus system, and informed of other important things they need to know during their study period at FS. Please note that the orientation is mandatory for all bachelor and master exchange students.

### Dates:

Winter semester 2025 – 2026: 20. – 21.08.2025  
 Summer semester 2026: 22. – 23.01.2026

# FACT SHEET FOR EXCHANGE STUDENTS

---

## Nomination & deadlines

### Summer semester

Nomination deadline ..... 1 October  
Application deadline ..... 1 November

### Winter semester

Nomination deadline ..... 15 April  
Application deadline ..... 15 May

## Academic requirements

Students should have studied for at least two years in a business or economics related programme to enrol in our bachelor programme. To enrol in our master programmes, students need to have finished their undergraduate studies and should have studied at least one semester at graduate level.

## Application documents

- Proof of English proficiency and/or proof of German proficiency
- Transcript of Records (official, stamped and signed)
- Bachelor degree (for master students only)
- Passport copy (valid for the full semester)
- Biometric photograph (passport style)
- Proof of international health insurance (see requirements below)

All documents have to be submitted in the online application. The link will be sent out by the International Office after the student has been nominated.

## Language requirements

- TOEFL IBT 90, IELTS 7.0, Cambridge C1 or valid equivalent comparable to C1 in the Common European Framework of Reference for Languages (CEFR). The Cambridge Certificate of Advanced English (CAE), Cambridge Certificate of Proficiency in English (CPE) and PTE Academic are also accepted. The proof of language proficiency must not be older than two years of the test date.
- If the study programme at the home university is taught completely in English, a confirmation from the study advisory is also accepted.
- Students need to provide proof of a C1 German proficiency level if they want to enrol in German-taught modules.

## German language courses

- Frankfurt School offers optional German language classes during the semester to all international students. Students receive 6 ECTS for successful participation. If a student wishes to sign up, a language test will be sent out before the beginning of the semester. Based on the results and availability, students will be placed in the level of German that meets their language proficiency.
- Frankfurt School also offers a one month intensive German language class in August, before the start of the winter semester (please inquire for exact dates and fees beforehand).

## Modules

### Bachelor programme

All modules from the 6th and 7th semester of the bachelor programme are eligible for exchange students. Most of these modules are taught in English. The module catalogue is available at the International Office before the start of the selection period in July / December. If students wish to combine English-taught modules with German-taught ones, they should refer to the module catalogue provided for the respective semester to select from the available offerings (subject to availability, no guarantees may be given).

### Master programmes

Most of the master modules are open to exchange students (subject to availability, no guarantees may be given). The module catalogue is available at the International Office before the start of the selection period (July / November). Please note that the master programmes are completely taught in English.

### Module selection

Module selection is done via the FS Online Campus before the start of the semester. Students will be invited via email for the course selection period. Add/drop is possible before the start of classes.

### Academic workload

Every module at Frankfurt School is worth 6 ECTS. Exchange students can take a workload of up to five modules (30 ECTS) per semester (including a German language course if selected). The minimum workload is one module.

### Transcripts

The transcript of records is available online for the students and can be downloaded any time. It will only be sent to the International Office of the home university upon request.



# FACT SHEET FOR EXCHANGE STUDENTS

---

## Additional information

### Student Visa (compulsory for non-EU students):

- Dependent on requirements from the German embassy of the student's home country. Students need to contact their local German embassy.
- Frankfurt School is not responsible for visa issues of its students. It is each student's individual responsibility to obtain the correct visa in time.
- The visa must also be valid for the orientation days before the start of the semester.

### Insurance (compulsory):

Students must obtain a health insurance that equates to German public health insurance. The amount covered by the insurance cannot be limited and has to cover the entire official semester period. Travel insurances are not accepted in any case. During the International Student Orientation a mandatory insurance check is done. If the insurance is not sufficient

(please refer to the health insurance info sheet for details), the student must sign up for a German insurance (approx. 105 EUR per month).

### Housing:

Frankfurt School offers modern on-campus accommodation for students. Each apartment is fully furnished and has a private bathroom as well as an own kitchenette with fridge/freezer, two ceramic stovetops and oven. There is an allotment of apartments reserved for exchange students with our dorms partner i-Live on a first come first served basis. However, kindly note that we cannot guarantee housing to all exchange students. If you need accommodation on-campus, you will be able to apply when completing your online application.

In general, accommodation contracts are for a 12-months duration. However, to accommodate exchange students, FS also offers 6-month contracts in accordance with the principle of solidarity: 15.01.–14.07., and

15.07.–14.01. The price for apartment is EUR 710 per month. Please be aware that the contract duration and start date are fixed, there is a 14-day withdrawal period and after this date students are obliged to pay the costs of the whole renting period. The contract that students sign with i-Live is not directly bound with Frankfurt School and it is the student's responsibility to thoroughly review the terms of their contract before signing and make the necessary arrangements with i-Live directly (including possible withdrawals).

For further information about on-campus accommodation and other suggested places in Frankfurt please check our website: [www.fs.de/dorms](http://www.fs.de/dorms).

Semester ticket and Student Council fees: All students enrolled at FS are required to purchase the reduced Deutschland ticket approximately 174 EUR, and pay the Student Council fee of 15 EUR.



### Patricia Escalera

Student Mobility Manager,  
Incoming Students  
+49 69 154008-208  
[p.escalera@fs.de](mailto:p.escalera@fs.de)



### Edda von Sommerfeld

Coordinator Student Mobility,  
Bachelor Outgoing  
+49 69 154008-160  
[e.sommerfeld@fs.de](mailto:e.sommerfeld@fs.de)



### Joana Rosenkranz

Director of International Development  
Institutional Partnerships and Market Relations  
+49 69 154008-578  
[j.rosenkranz@fs.de](mailto:j.rosenkranz@fs.de)



### Jennifer Hofmann

Student Mobility Coordinator,  
Bachelor and Master Outgoing  
+49 69 154008-533  
[j.hofmann@fs.de](mailto:j.hofmann@fs.de)



### Anne Gersfeld

Erasmus Coordinator  
+49 69 154 008-129  
[a.gersfeld@fs.de](mailto:a.gersfeld@fs.de)



### Pia Jakubeit

Head of International Mobility  
+49 69 154 008-287  
[PJakubeit@fs.de](mailto:PJakubeit@fs.de)

---

## Frankfurt School of Finance & Management gGmbH

Adickesallee 32–34  
60322 Frankfurt am Main

Telefon: +49 69 154008-0  
Fax: +49 69 154008-650  
E-Mail: [info@fs.de](mailto:info@fs.de)

[www.frankfurt-school.de](http://www.frankfurt-school.de)

### International Office contact information

Office hours:  
Monday – Friday, 09:00 – 16:00.  
Reception (available 24/7): +49 69 1540080



[@frankfurtschool](#)



[@frankfurtschool](#)



[facebook.com/FrankfurtSchool](https://facebook.com/FrankfurtSchool)



[youtube.com/FrankfurtSchoolLive](https://youtube.com/FrankfurtSchoolLive)



[linkedin.com/company/frankfurtschool](https://linkedin.com/company/frankfurtschool)



[xing.com/company/frankfurtschool](https://xing.com/company/frankfurtschool)



Frankfurt School