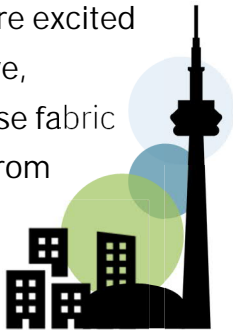




# UNDERGRADUATE/BACHELOR 2023-2024 EXCHANGE PARTNER FACT SHEET

Located in the cultural and business epicenter of Canada, Toronto is a world leader in arts, finance and technology. It is one of the most diverse cities on the planet. We are excited to include your unique perspective, talents and presence to the diverse fabric of our school. We help students from around the globe confidently transition to our campus and experience everything Schulich has to offer.



## International Relations Team

### LINDSAY HILLCOAT

Executive Director, Student Services & International Relations

### ANN WELSH

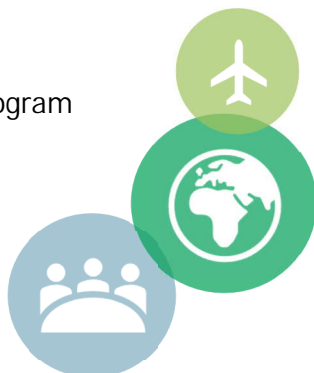
Associate Director, International Relations

### TINA FANTIN

Undergraduate International Program Coordinator

### LAN YU

International Information Assistant



Schulich School of Business  
International Relations Office, Room W262  
York University  
4700 Keele Street,  
Toronto ON, M3J 1P3  
Canada



[schulich.yorku.ca/exchange-at-schulich](https://schulich.yorku.ca/exchange-at-schulich)



[exchange@schulich.yorku.ca](mailto:exchange@schulich.yorku.ca)



@schulichschool  
@Schulich\_IR

Detlev Zwick  
Dean

Schulich School of Business

Kiridaran Kanagaretnam

Associate Dean, Students  
Student Services and International Relations



# APPLICATION

Nomination Deadline for Exchange Coordinators	Fall Term Exchange (September—December): <b>April 1</b> Winter Term Exchange (January-April): <b>September 1</b>
Required Information from Exchange Coordinators	Online Nomination Form (Link will be provided via email)
Application Deadline for Students	Fall Term Exchange (September—December): <b>April 15</b> Winter Term Exchange (January-April): <b>September 15</b> (Application link to be automatically emailed upon nomination)
Documents to be Submitted by Student	Online exchange application, including: <ul style="list-style-type: none"> <li>Recent transcript, <b>including</b> courses currently enrolled</li> <li>Proof of English language proficiency if studying in a language other than English (see requirements on next page)</li> </ul>



# TERM DATES \*\*all dates tentative and subject to change

	Class and Exam Dates	Holidays
Fall 2023	<b>Orientation:</b> September 5, 2023* <b>Term Dates:</b> Sept 6 - Dec 22, 2023 (includes exam period)	<i>Thanksgiving Day Holiday (no classes):</i> October 9, 2023 <i>Reading week (no classes):</i> October 7-13, 2023
Winter 2024	<b>Orientation:</b> Tentatively January 5, 2024* <b>Term Dates:</b> January 8 - April 26, 2024 (includes exam period)	<i>Family Day Holiday:</i> February 19, 2024 <i>Reading week (no classes):</i> February 17-23, 2024 <i>Good Friday (university closed – no classes or exams):</i> March 29, 2024

\*When possible, orientation is held prior to the start of classes and is mandatory.

This is a good opportunity to meet other exchange students. Dates for each term are listed above.



**Schulich**  
School of Business

**YORK**  
UNIVERSITY



## LANGUAGE REQUIREMENT

The language of instruction is **English**. Students must have a high level of proficiency in English. We assess a student's proficiency through the following methods:

### Successful Completion of Courses Taught in English at Home Institution

Historical evidence that students have successfully pursued at least one course of post-secondary studies in English. This does not include English language study courses.

Evidence can be submitted on a transcript and/or a letter from the coordinator listing the courses taught in English.

If the above is not satisfied, students must submit proof of English proficiency by one of the tests below:

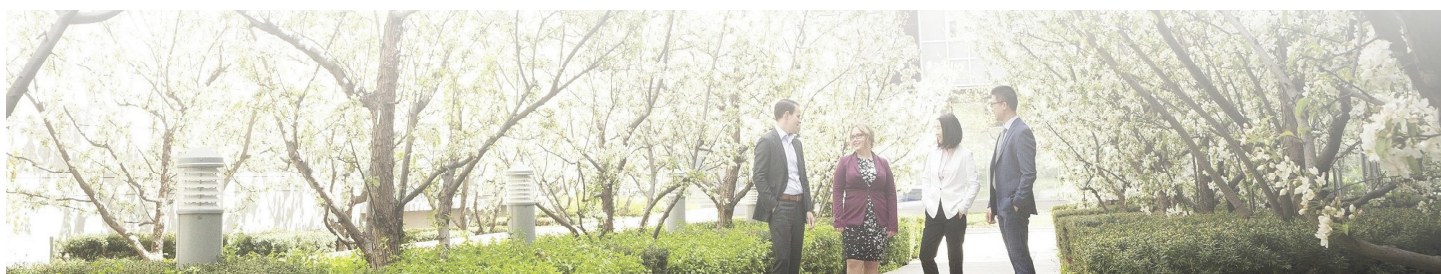
TOEFL iBT	Minimum score 90
IELTS—Academic	Minimum score 7
TOEIC	Minimum score of 850 (both Listening/Reading & Speaking/Writing tests required)
Pearson PTE Academic	Minimum score 67
Duolingo	Minimum score 120



## ACADEMIC REQUIREMENTS

Students must have completed at least 2 years of university study, including business foundations courses in Accounting, Finance, Organizational Behavior, Marketing, Statistics, and Economics.

In addition to ALL the above, we trust that Exchange Coordinators will select appropriate students to attend.





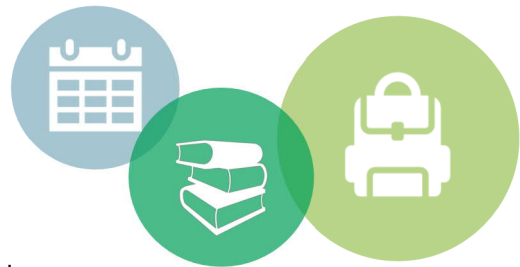
# COURSES

## Course and Enrolment Information:

- Students can view our course offerings on the following webpages:

[Schulich Courses Available to Exchange Students](#)  
[Schulich Undergraduate Course Offerings \(BBA\)](#)

- Undergraduate students may only enrol in BBA/iBBA courses at Schulich and take 1 (one) course outside of Schulich.
- Exchange students may not take core courses at Schulich
- Not all courses are offered every term
- Exchange students must meet course pre-requisite requirements



Full Course Load	Minimum 9.00 Schulich credits (3 full term courses) <u>Maximum</u> 15.00 Schulich credits (5 full term courses)
Full Term Course	3.00 credits   3 hours of class per week for 12 weeks 36 contact hours total, per course

### Learning Expectations:

Elective courses at Schulich have small class sizes where professors use a variety of teaching methods including lectures, case studies, individual and group projects, term papers, business games, presentations, exams and classroom discussions.

Attendance is mandatory. Class participation is usually part of the final grade. If a student does not wish to continue in one of their registered courses, they must formally drop by the drop deadline. Failure to do so will result in a grade of 'F'.

### Exams:

Final exams take place the week(s) following the last day of classes. Most exams are in written format. Students should not make plans to travel home before the end of the exam period.

### Grades & Transcripts:

An official transcript is sent to the home institution. Additional transcripts can be ordered online through the Registrar's Office. Students are able to view their grades online. Schulich uses a letter grade system: BBA: (A+, A, B+, B, C+, C, D+, D, E, F)



# LIVING EXPENSES

## Cost of Living (per term):

On-Campus Accommodation	Undergraduate: Residence approx. \$3800—\$4900 CAD per term + meal plan starting at \$2200
Off-Campus Accommodation	Ranges from \$700—\$1200 CAD per month near York University and \$1500—\$3000 CAD per month in the downtown Toronto area
Books and Course Materials	\$800 CAD
University Health Insurance Plan (UHIP)	~\$225CAD (subject to change each year)
Food	\$1,500 CAD
Local Public Transportation	\$500 CAD
Entertainment / Recreation	\$1,500 CAD



# SERVICES

## Health Services:

### UHIP Insurance

UHIP is **mandatory** for all exchange students while at York University. UHIP provides basic coverage (such as a visit to a doctor or hospital). It does not cover medications/prescriptions. Registration for UHIP is administered by York University before students start the semester.

### [University Health Insurance Plan \(UHIP\)](#)

York Federation of Students (YFS) Health & Dental  
Students will be given the opportunity to opt in to a supplementary program to cover some health & dental costs that are not covered under UHIP.

### [YFS Health & Dental Plan](#)

## [Student Accessibility Services \(SAS\)](#)

Student Accessibility Services (SAS) provides academic support and accommodation for students with disabilities (AD/HD, Autism Spectrum Disorders, mental health, physical, sensory, medical and learning disabilities). Registration and documentation is required to access supports.

## [Student Counselling, Health & Well-Being](#) (SCHW)

The SCHW team provides health and well-being services that foster academic success, student development and an engaged community through a safe and supportive space in which all students have equitable access to services that support their success and well-being.

## Career Services

Students have access to resume review, corporate information sessions and panel discussions, workshops and career skills, individual counselling and mock interviews.

## Housing

York University offers a variety of housing options on campus for different lifestyles and budgets. [Click here](#) for more information. On campus housing is **NOT** guaranteed.



# SERVICES

## Language Programs:

### English Language Peer Support

The English Language Peer Support (ELPS) program provides one-on-one English language writing assistance on assignments, cases and papers. Students with English as a second language can bring their written work in for review, advice and feedback on grammar, structure, and citations. Students may also utilize these sessions to practice their spoken English for academic purposes.

### YUELI

The York University English Language Institute (YUELI) offers an 8 week (July and August; November and December) intensive non-credit course for students who wish to improve their English skills (fee is required). Students should have an intermediate proficiency level in English. For more information on YUELI, please refer to their website at: [yueli.yorku.ca](http://yueli.yorku.ca).

## Student and Social Life:

### Open Arms Committee (OAC)

The Open Arms Committee (OAC) provides a welcome for students and facilitates the transition of international students to Schulich and Toronto by pairing a domestic student with an exchange student. This “buddy system” is furthered by way of social/cultural events.

 [@schulichoac](https://www.instagram.com/schulichoac)

### Undergraduate Business Society

The Undergraduate Business Society (UBS) represents the interests of the undergraduate student body and fosters among the student body a sense of identification with and involvement in the Faculty and the University.

 [@schulichubs](https://www.instagram.com/schulichubs)



## Services for Exchange Students:

### Pre-Arrival Webinars

Before the start of each term, we offer at least one pre-arrival webinar to answer questions before leaving home and about arriving in Canada, including, study permit/visa/eTA, accommodation, UHIP, student life, course registration and enrolment, arriving in Toronto, and other helpful information.

### Orientation

The Exchange Orientation provides information to help you adapt to life at Schulich, Toronto, and Canada.

Students will meet the international team and other exchange students, learn about health services, find out how to navigate public transit and discover Toronto.

### Immigration Services

Students studying less than 6 months are not required to apply for a [study permit](#), however, depending on country of citizenship, a TRV or eTA will be required to enter Canada (excluding US citizens). Please refer to the [Entry document to visit Canada](#). Our team includes an immigration specialist for any questions/issues for entry into Canada.