



1. General Information

Course Subject	FINA
Course Number	3383
Course Title	Financial Regulations and Compliance
Academic Years	2023-2024
Grading Method	Letter

2. Instructors

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Subclasses: 1A

4. Course Description

Course Description	This course covers financial regulations and compliance relevant to intermediaries (company and individuals) licensed or registered with the Securities and Futures Commission to engage in regulated activities. Embedded in regulations and compliance are ethics, professional standards and applicable laws. Topics include, but not limited to, ethics, professional standards, code of conducts and best practices, know your clients, sales and suitability, investor protection, anti-money laundering, timely and accurate communications, independence and objectivity, fair dealing, compliance issues and compliance handling, relevant local rules and regulations and international best practices for investment professionals. Selected cases will be used for discussion in class.
Free Elective	Yes

5. Course Objectives

1. The aim of the course is to develop students' understanding of the regulatory framework relevant to regulated activities. Students are not only expected to know the relevant regulations but the ability to appreciate and/or challenge the current rules and regulations applicable to the industry. Students should be able to comprehend the importance of ethics, risk and compliance culture in dealing with clients, investors and other stakeholders.

2. The course will start with a discussion of Hong Kong's regulatory framework. The function, powers and responsibility of the Hong Kong Monetary Authority and the Securities and Futures Commission, and their interaction with one another and with the industry players will be discussed. The Lehman reports issued by the HKMA/SFC and the principles under the "Code of Conduct for Persons licensed by and registered with the SFC" ("SFC Code") will form the basis of the course. Similarities between the SFC Code and the "Code of Ethics and Conduct of the Private Wealth Management Association" ("PWMA Code") and the "Code of Ethics and Standards of Professional Conduct by the CFA Institute" ("CFA Code") will be assessed. The course will look at various circulars, guidelines and consultation paper issued by the regulators since the 2009 global financial crisis. Focus of the review of the circulars and guidelines will be in areas of industry practices related to client asset handling, know your client policy, client profiling, investment suitability, product risk assessment, investor characterization, selling process, documentation and risk disclosure.

3. The course will cover selected sections of the Securities and Futures Ordinance which is related to the

5. Course Objectives

regulations identified in the code, including definition of different types of licensing activities. Cases laws and reprimand cases will be used to support the understanding of the regulations.

4. “What is compliance and why compliance” will be discussed including functions of Compliance and how it interacts with other business areas and management.

6. Faculty Learning Goals

Goal 1: Acquisition and internalization of knowledge of the programme discipline

Goal 2: Application and integration of knowledge

Goal 3: Inculcating professionalism

Goal 4: Developing global outlook

Goal 5: Mastering communication skills

Goal 6: Cultivating leadership

7. Course Learning Outcomes

Course Teaching and Learning Activities	Aligned Faculty Learning Goals					
	1	2	3	4	5	6
CLO1. Understanding of ethics and compliance culture relating to financial activities	✓	✓	✓	✓		
CLO2. Demonstrate an awareness of the General Principles under the SFC Code , Private Wealth Management Association (PWMA) Code and Chartered Financial Analyst (CFA)Code and the applicability of such principles in regulated activities	✓	✓	✓	✓		
CLO3. Understand the licensing regime and regulatory framework. Ability to describe and explain the function, powers, role and responsibilities of the regulators	✓	✓	✓	✓		
CLO4. Ability to apply knowledge of regulations into business situations	✓	✓	✓	✓		
CLO5. Understand the functions of compliance in the business and how it interacts and works with different stakeholders	✓	✓	✓	✓		
CLO6. Develop research skills, writing skills and communication skills	✓	✓	✓	✓	✓	

8. Course Teaching and Learning Activities

Course Teaching and Learning Activities #	Expected Study Hours	Study Load (% of study)
T&L1. Lectures	33	24.8
T&L2. Reading/preparation for class	25	18.8
T&L3. Term Project	25	18.8
T&L4. Research for assignment	50	37.6
	Total: 133	Total: 100

9. Assessment Methods

Assessment Methods	Description	Weight %	Aligned Course Learning Outcomes
A1. Class Participation		5%	1,2,3,4,5
A2. Term Project	Student will be grouped in 4-6 and work on a case relating to the breach of SFC Code. Assessment will be based on a 20 minutes presentation.	15%	1,2,3,4,5
A3. Mid Term assignment	On an individual basis, each student will submit a short paper not more than 1500 words recapping the key issues/elements of the term project presentation.	20%	1,2,3,4,5
A4. Final Take home examination	In essay form, addressing issues raised in a question/quotation format, of not more than 4000 words in total.	60%	1,2,3,4,5
A5. Final Exam		0%	

Assessment Rubrics

A1. Class Participation	Students will be assessed on their participation in lectures and able to demonstrate a preparation for the lecture by reading pre-lecture materials.
A+,A,A-	
B+,B,B-	
C+,C,C-	
D+,D	
F	
A2. Term Project	
A+,A,A-	Strong evidence of superb ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
B+,B,B-	Strong evidence of ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
C+,C,C-	Evidence of adequate ability to fulfill the intended learning outcomes of the course at low levels of learning: such as describe and apply, but not at high levels of learning such as evaluate and synthesis
D+,D	Evidence of basic familiarity with the subject
F	Little evidence of basic familiarity with the subject
A3. Mid Term assignment	
A+,A,A-	Strong evidence of superb ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
B+,B,B-	Strong evidence of ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
C+,C,C-	Evidence of adequate ability to fulfill the intended learning outcomes of the course at low levels of learning: such as describe and apply, but not at high levels of learning such as evaluate and synthesis
D+,D	Evidence of basic familiarity with the subject

Assessment Rubrics	
F	Little evidence of basic familiarity with the subject
A4. Final Take home examination	
A+,A,A-	Strong evidence of superb ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
B+,B,B-	Strong evidence of ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
C+,C,C-	Evidence of adequate ability to fulfill the intended learning outcomes of the course at low levels of learning: such as describe and apply, but not at high levels of learning such as evaluate and synthesis
D+,D	Evidence of basic familiarity with the subject
F	Little evidence of basic familiarity with the subject

10. Course Grade Descriptors	
A+,A,A-	Strong evidence of superb ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
B+,B,B-	Strong evidence of ability to fulfill the intended learning outcomes of the course at all levels of learning: describe, apply, evaluate and synthesis
C+,C,C-	Evidence of adequate ability to fulfill the intended learning outcomes of the course at low levels of learning: such as describe and apply, but not at high levels of learning such as evaluate and synthesis
D+,D	Evidence of basic familiarity with the subject
F	Little evidence of basic familiarity with the subject

11. Course Content and Tentative Teaching Schedule						
Topic/ Session	Date	Time	Content	Readings	Assignments	Other information
1			Hong Kong's regulatory framework. Function, powers and responsibilities of HKMA and SFC.			
2			SFC Code of Conduct and other professional bodies code and its application to licensed activities relating to licensed/regulate activities.			

11. Course Content and Tentative Teaching Schedule

3			Lehman crisis and its aftermath – reports and recommendations by HKMA / SFC / Legislative Council			
4			Know Your Client policy, Anti-money laundering policy and procedure, , risk disclosure, client profiling and investor characterization			
5			Product due diligence and product risk profiling			
6			What is compliance and why compliance? Collaboration with stakeholders.			
7			Securities & Futures Ordinance – Licensed Activities, Fit and Proper Rule for licensing			
8			Selling Process, Product Risk Assessment, Risk Mis-match.			
9			SFC Reprimand cases on breach of Code of Conduct relating to investment activities and mis-selling in particular			
10			Case law on			

11. Course Content and Tentative Teaching Schedule

			alleged mis-selling in Private Banking			
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12. Required/Recommended Readings & Online Materials

Reading	<p>Main teaching materials to be used (if known): SFC and HKMA Code of Conduct, Circulars, Guidance Notes Code of Conduct of professional bodies, including PWMA and CFA Securities and Futures Ordinance Banking Ordinance SFC Reprimand Cases Case Law SFC / HKMA Website</p> <p>All the teaching materials will be distributed via Moodle</p>
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13. Means / Processes for Student feedback on Course

✓	Conducting mid-term survey in additional to SETL around the end of the semester
	Online response via Moodle site
	Others

14. Course Policy

Academic Honesty

Plagiarism (<http://aao.hku.hk/sy3/plan-of-study/exa-and-ass/plagiarism/>)

“Plagiarism is defined as the unacknowledged use, as one's own, of work of another person, whether or not such work has been published. It is a very serious academic offence and the University does not allow or tolerate plagiarism. Any student who commits plagiarism is liable to disciplinary action which can result in serious consequences – including expulsion from the University.

You are strongly advised to read the booklets “What is Plagiarism” and “Plagiarism and How to Avoid It” and to consult your teachers if you have any questions about how to avoid plagiarism.”

Cheating

Cheating is another very serious academic offence. Any student who commits cheating on homework assignments or midterm or final examination will receive a grade “F” for the whole course. In addition, the case will be reported to the relevant Board of Examiners and/or the Senate of the University for further actions.

Class Attendance and Work Load

To maximize learning experience, students are strongly recommended to attend all the lectures, submit the homework assignments and cases on time and participate actively in class and in the preparation of the term project. The work load of this course is quite heavy and students are expected to spend at least 133 contact/study hours as described above.

Class Conduct

The guiding principle governing class conduct is mutual respect. All mobile phones must be switched off or on silent mode. No eating or drinking is allowed. Students should not disturb others in class.

15. Additional Course Information

Penalty for Late Submission of Assignments and Term Project

Any late submission of homework assignments, cases, or the Term Project will be subject to a 50% penalty deduction of the respective total marks per calendar day after 11:59 pm of the due date, unless prior written permission is obtained from the Instructor under special circumstances, e.g. medical leave.